

# Morwenstow Parish Council

Minutes of the monthly Parish Council Meeting held on  
Wednesday 18<sup>th</sup> November 2020 at 7.30pm via a virtual meeting platform

## 1.18/11 Attendance

Cllr. J Hobbs (Chair)  
Cllr. K Boundy  
Cllr. S Braund  
Cllr. J Colwill  
Cllr. J Phipps  
Cllr. B Richards  
Cllr. R Savage  
Mr R Uhlig  
Mrs S Joyner (Clerk)

2.18/11 Apologies were accepted from Cllrs. Francis and Rogers.

3.18/11 The minutes of the meeting held on 21<sup>st</sup> October 2020 were agreed and will be signed as a true record of the meeting.

4.18/11 Matters Arising from the Minutes and updates– **for information only:** Cllr. Braund confirmed that she has contacted Cornwall Council AONB department with regard to the bus shelter and is still awaiting a call back. The playpark equipment is on order and we are hoping that the work will start in the middle of December. A response to the 'Planning for the Future' consultation was sent. The new website is underway and a link will be sent round to the Councillors shortly for their views. As well as a new website address there will be a new email address. The inclusion of items on the website will be discussed at a future meeting, but for the time being Cllr. Phipps will be sorting out the 'Family News' page. Cllr. Savage has received and will be putting up the new 'No Dogs' signs. No update on the vehicles that have been left in the Community Centre car park but they don't appear to be there at present. All other items from the October meeting have been dealt with. **SB JP RS**

5.18/11 Dispensations/Disclosures for items on the agenda: There were no dispensations/disclosures declared. Cllr. Hobbs reminded the Councillors that if there had been any changes to their Register of Interests they would need to update the information on their form.

6.18/11 To discuss Parish maintenance matters including: Access problems to post box at Shop - Several residents have remarked that the post box at Shop has been dangerously positioned and there is concern that there could be a nasty accident. Cllr. Hobbs did approach Royal Mail some time ago but they never followed up the complaint. Cllr. Boundy agreed to contact them again. Ivy around the Woodford bus shelter - Cllr. Phipps agreed to remove the ivy and also look at fixing the noticeboard in the shelter. Cllr. Boundy will attend to eliminating the weeds. Flagpole - It was agreed that due to the inclement weather at the moment the supporting strap that had been put on the flag pole was sufficient for the time being and that the matter would be put on the July 2021 agenda for any necessary works to be agreed and carried out in the September. Christmas Tree - The Council had been made aware that the Christmas Tree that has been erected outside the Community Centre for the last few years was particularly being looked forward to by residents this year. It was proposed, seconded and resolved that Cllr. Savage would purchase a Christmas tree, budget around £80, and would put it up in the first week of December. Cllr. Hobbs is available to assist. **JP KB RS JH**

7.18/11 To discuss quotes for tree inspections: Cllr. Hobbs had received several quotes to carry out a tree survey on the trees around the playing field area but only 2 confirmed in writing. It was proposed, seconded and resolved to accept the quote of £180 from Coastal Tree Consultancy. Cllr. Hobbs to advise both companies of the decision and arrange the visit. **JH**

8.18/11 To agree to appointment of the playpark inspector and the internal auditor for next year: It was proposed, seconded and resolved that Mr Adams should be asked to carry out the playpark equipment inspection next year and that Mr Larter should be asked to carry out the 2020/21 Internal Audit. Clerk to contact both. **SJ**

9.18/11 To discuss grants for maintenance of Churchyards: It was proposed, seconded and resolved that the annual grant for the maintenance of the Church and Chapels cemeteries should be made for the amount of £250 for the Church, £125 for Morwenstow Methodist Church and £125 for Woodford Chapel. **SJ**

10.18/11 To discuss precept for 2021-2022: The projected budget for 2021/22 was discussed. It was agreed that the precept would need to cover expenses, an allowance for contingencies and reserves for future projects. It was estimated that an increase of 1.35% would allow for this and, although the tax-base figures had not yet been provided by Cornwall Council, taking into consideration the new houses that would be paying council tax, there shouldn't be a rise in the actual amount paid per household. It was proposed, seconded and resolved that the precept figure would be set at £17220 for 2021/2022. **SJ**

**11.18/11** To review playpark and toilets Covid risk assessments: Weekly checks of the playpark are being made by Cllr. Hobbs and last week Cllr. Colwill also carried out a check on the equipment. Risk assessments were carried out by the Chairman and the Clerk. Often there are more children using the playpark than is recommended and it has been noted that parents are not always following the Government Covid regulations in place at the time. As the playpark is unattended we are reliant on everyone playing their part and following the guidelines in order to keep safe. There is hand sanitiser available and a member of the public has offered to fill the unit regularly with the sanitiser provided by the Parish Council. The Chairman offered the Council's thanks for this. The Chairman advised that we had received several notices from Cornwall Council in the past week concerning the rise of Covid cases in the Bude area and the need to take extra care. The risk assessment showed that we are still not able to open the public toilets at the playpark safely and they will remain closed for the time being.

**12.18/11** To agree advertising the vacancy in the Spring for a Clerk/RFO; It was agreed that the position would be advertised on the website, noticeboard, Morwenstow Facebook page, in the Bude and Stratton Post and via the CALC website. The Chairman, Vice Chairman and Clerk to discuss wording.

JH SB SJ

### **13.18/12 Correspondence**

- |                            |                                     |
|----------------------------|-------------------------------------|
| 1. CALC                    | Various briefings/ updates          |
| 2. Community Network Panel | Various briefings/ survey/meetings  |
| 3. Cornwall Council        | Various briefings/ meetings/updates |
| 4. Various                 | Regular newsletters                 |

All the above were noted. The Chairman advised that the Clerk had received an anonymous letter for the attention of the Parish Council in the post that day. The letter was regarding a planning matter. As it was received too late for this months agenda it would normally have been put on the agenda for the next meeting, however, because the letter is anonymous no further action can be taken.

**14.18/11** Finances: To confirm Delegated Decisions Register, accounts spreadsheet and expenditure against budget update. To agree to continuation of Scheme of Delegation: The Register of Delegated Decisions, showing the cheques and direct debits paid to date, and a copy of the accounts to date, also a budget monitoring spreadsheet with the funds debited and credited to date and anticipated payments due to the end of the financial year was seen by all. Figures show that we are well within projected budget. Proposed, seconded and resolved to approve all. It had been recommended by CALC that the Scheme of Delegation be reviewed and resolved that it continued to apply. It was proposed, seconded and resolved that 'Morwenstow Parish Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with members of the council'.

**15.18/11** Any Other Business the Chairman considers urgent: None

**There being no further business the Chairman closed the meeting at 8.05pm**

# Morwenstow Parish Council

Minutes of the Planning Meeting held on Wednesday 18<sup>th</sup> November 2020 following the Parish Council Meeting

## 1. 18/11 Attendance

Cllr. J Hobbs (Chair)  
Cllr. K Boundy  
Cllr. S Braund  
Cllr. J Collwill  
Cllr. J Phipps  
Cllr. B Richards  
Cllr. R Savage  
Mr R Uhlig  
Mrs S Joyner (Clerk)

## 2. 18/11 Apologies were accepted from Cllrs. Francis and Rogers

3. 18/11 The minutes of the meeting held on 21<sup>st</sup> October 2020 were agreed and will be signed as a true record of the meeting.

## 4. 18/11 Matters arising from the Minutes: None

5. 18/11 Dispensations/Disclosures: Cllr. Braund declared an interest in item PA20/09333 as a neighbour to the site and took no part in the discussion.

## 6. 18/11 Applications made to Cornwall Council for statutory consultee discussion

### 6.1 18/11 PA20/08038

**Proposal:** Application for works to tree subject to TPO; To fell tree

**Location:** Morwenstow Methodist Church Shop Morwenstow

**Applicant:** Mr Colin Tape

**Comment submitted to Cornwall Council:** Morwenstow Parish Council support this application

### 6.2 18/11 PA20/08617

**Proposal:** Proposed 3 glamping pods

**Location:** Cory Farm Morwenstow

**Applicant:** Mr R Tape

**Comment submitted to Cornwall Council:** Morwenstow Parish Council support this application.

### 6.3 18/11 PA20/09333

**Proposal:** Proposed field vehicular access

**Location:** Land North of Burrige Farm access to Burrige House Morwenstow EX23 9HS

**Applicant:** Mr Andrew Cottle

**Comment submitted to Cornwall Council:** Morwenstow Parish Council would suggest the Cornwall Council Highways Division is consulted on this proposal.

### 6.4 18/11 PA20/09488

**Proposal:** Proposed garage

**Location:** Beauben House Shop Morwenstow

**Applicant:** Mr C Allebone

**Comment submitted to Cornwall Council:** Morwenstow Parish Council appreciates the applicants desire for the security of a garage, however, there are concerns over vehicles turning onto the highway from the proposed garage and we would suggest that the Planning Officer liaises with Cornwall Council Highways Division regarding this proposal.

## The following is for information only:

## 8. 18/11 Decisions given by Cornwall Council

### 8.1 18/11 PA20/06684 APPROVED

**Proposal:** Variation of condition 2 (approved plans) of decision notice PA20/01884 dated 7<sup>th</sup> May 2020 Reserved Matters application for Appearance, Landscaping, Layout and Scale following Outline Approval PA17/03253 dated 31/01/2017 for the construction of a dwelling and improved access

**Location:** 2 Hawkers Drive Shop Morwenstow

**Applicant:** Mr D Miles

### 8.2 18/11 PA20/06308 APPROVED

**Proposal:** Retrospective application for lambing and general agricultural shed

**Location:** Land East of High Park Morwenstow EX23 9PX

**Applicant:** Mr John Jukes

**Morwenstow Parish Council further response to Planning Officer:** *Morwenstow Parish Council choose option 2.*

### 8.3 18/11 PA20/07726 APPROVED

**Proposal:** Single storey flat extensions to rear and side. First floor loft conversion with dormer extension to rear and access over single storey extension as roof terrace

**Location:** Hennacliff Cottage Morwenstow EX23 9SU

**Applicant:** Ms Edwina Tape

**8.4 18/11 PA20/08922 APPROVED**

**Proposal:** Non material amendment in relation to PA18/07700 dated 13.11.2018 namely provision of up to 7 antennae poles and supporting framework on the west elevations end of the building and protruding 1.5m above the roof line.

**Location:** Buildings At Woodford Morwenstow Bude Cornwall EX23 9JJ

**Applicant:** Mr Andrew Lord

**8.5 18/11 PA20/06812 APPROVED**

**Proposal:** Outline application for up to four new dwellings with all matters reserved except for access

**Location:** Land at Woolley Morwenstow EX23 9PW

**Applicant:** WR Down and RE Bray

**All the above were noted**

**9. 18/11 Notifications from Cornwall Council**

**9.1 18/11 PA20/02097 PREAPP CLOSED – ADVICE GIVEN**

**Proposal:** Pre-application advice for dwelling

**Location:** White Oak Farm Morwenstow EX23 9JL

**Applicant:** Mr J & Mrs E Croft

**9.2 18/11 PA20/08517 PLANNING PERMISSION NEEDED**

**Proposal:** Prior notification – proposed track

**Location:** Land North of Burr ridge Farm access to Burr ridge House Morwenstow EX23 9HS

**Applicant:** Mr A P Cottle

**9.3 18/11 PA20/02238 PREAPP CLOSED – ADVICE GIVEN**

**Proposal:** Pre-application advise for to convert existing single storey barn into dwelling, garden with turning and parking

**Location:** Middlefields Woodford EX23 9HY

**Applicant:** Mr D Evans

**9.4 18/11 PA20/08782 PRIOR APPROVAL NOT REQUIRED**

**Proposal:** Application to determine if prior approval is required for proposed agricultural storage building

**Location:** Land East of Browns spit Farm Gooseham EX23 9PH

**Applicant:** Mr J Olde

**All the above were noted**

**10. 18/11 Any Other Business the Chairman considers urgent: None**

**There being no further business the Chairman closed the meeting at 8.25pm**